

# **GENERAL PORTFOLIO REVIEW REQUIREMENTS**

## IN ORDER TO RECEIVE CREDIT FOR THE PORTFOLIO REVIEWS YOU MUST DO THE FOLLOWING...

1. Include Portfolio Review Sheet
2. Include all Prints  
\*Please note that projects/prints that are too large for the size of the portfolio do not need to be included in sleeves.
3. Include ALL contact sheets and
4. Include required logs for each assignment from the term
5. Include required test strips
6. Double check portfolio to Portfolio Review Sheet \*be prepared for for critique
7. Sign up for a critique appointment and attend pre-arranged time  
\*skipping the critique will drastically lower your grade)

## PRINTS MUST BE ARRANGED...

- In order of projects/reviews
- Neatly and clearly labeled with the assignment name
- Stuck in with small tape loop (on back of image)
- **DO NOT INCLUDE ANY IMAGES WITH CHEMICAL ON THEM!**  
\*Images with chemical spots will count AGAINST your portfolio grade.